

# Goods & Services Groups

Item groups enable grouping<sup>1)</sup> and marshalling<sup>2)</sup> in various stocks and sales reports.

The following rules apply:

- A group code is comprised of up to four characters.
- Any character can be used in the group code. Lower and uppercase letters are differentiated.
- Marshalling in the report will be done in the alphabetical order of the group codes.
- Group codes with one, two or three characters are used solely for marshalling the report.
- An item can only be assigned a single four character group code.

An example arrangement of group codes for goods:

- E - Electric
  - Ec - computer components
    - **Ec00** - Motherboards
    - **Ec01** - Graphic cards
  - EcM - Memory
    - **EcMd** - DDR memory cards
    - **EcMh** - Hard disk drives
    - **EcMs** - SD memory cards
  - Ee - electronic components
    - EeR - Resistors
      - **EeRS** - SMD Resistors
      - **EeRT** - Through hole Resistors
    - EeC - Capacitors
      - **EeCX** - Capacitors
- M - Mechanical
  - **M000** - Mechanical components

[[ Items can only be assigned to the **bold** groups and reports would be marshalled in the above shown alphabetical order with totals and subtotals.  
For example:

Group/Item	Qty	Value
<b>E - Electric</b>		
<b>Ec - computer components</b>		
<b>Ec00 - Motherboards</b>		
* Asus	1	10.00
* HP	2	
* Lenovo	3	
<b>Ec01 - Graphic cards</b>		
* Nvidia	10	
<b>EcM - Memory</b>		
<b>EcMd - DDR memory cards</b>		

Group/Item	Qty	Value
<b>E - Electric</b>		
<b>Ec - computer components</b>		
<b>Ec00 - Motherboards</b>		
* 1Gb	4	
* 2Gb	5	
* 4Gb	6	
* 8Gb	7	
<b>EcMh - Hard disk drives</b>		
* 1TB	10	
* 2TB	20	
<b>EcMs - SD memory cards</b>		
* 16Gb	50	
* 32Gb	50	
<b>Ee - electronic components</b>		
<b>EeR - Resistors</b>		
<b>EeRS - SMD Resistors</b>		
*	5000	
*	3000	
<b>EeRT - Through hole Resistors</b>		
*	300	
*	300	
<b>EeC - Capacitors</b>		
<b>EeCX - Capacitors</b>		
*	100	
*	300	
*	400	
<b>M - Mechanical</b>		
<b>M000 - Mechanical components</b>		
*	5	
*	10	
*	15	
*	20	

1)

refers to presenting similar items with similar qualities together under a common head inside reports

2)

arrangement and order of items in the report

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