

Users

List

About filters and finding data in lists

Filter

- **{Company}** — The company whose users are shown. A company must also be selected before adding a new user.
- **{Department}** — The company department the users have access to.
- **{Language}** — The user interface language set for the user.
- **{Program}** — A program switched on for the user.
- **{Role}** — *admin* or *user*.
- **{Status}** — *Active* or *inactive*; by default only active users are shown.

Columns

- Checkbox for selecting rows.
- *Username*
- *email*
- *First name*
- *Surname*
- *SMS*
- *email* — A tick means the user is permitted to send email messages from Brix.

The number of rows in the list is set with the **{Rows per page}** field at the bottom of the list.

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