**Invoices** 

## **Gift Vouchers**

- 1. Manually issue an invoice for "Gift Voucher" or "Personalised Glass Gift Card"
- 2. When a customer "activates" a gift card, manually enter the above item with a negative quantity. This nulls out the above invoice.

## **Import form WooCommerce**

- 1. Set the item in WooCommerce
- 2. Import items into Brix
- 3. In the Brix *Goods/Services* form, setup the item:
  - As a service
  - Enter correct accounts into the {Account Revenue Services} data fields. The account is "Advances received for multipurpose coupons" or "Foreign currency advances received for multipurpose coupons".

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