Invoices

Selling a fixed asset without the Fixed Assets module

A fixed asset (vehicle, machine, equipment) is not goods and cannot be sold as an item of type *Goods*: such an item has no stock, the invoice line is shown in purple and the invoice cannot be approved. Companies with the Fixed Assets module sell a fixed asset with the ***[FA Invoices]*** form, which calculates depreciation up to the day of sale and posts the derecognition of the asset itself. A company without that module records the sale with a service, following the procedure below.

Procedure

1. In the ***[Items]*** form open a new item of type *Service*, e.g. named *Fixed asset sale*, and in the ***~ BASIC ~*** tab enter:
   - ***{VAT}*** — the VAT rate charged on the sale,
   - ***{KPD}*** — the section G code matching the asset sold,
   - ***{Service revenue account}*** — the revenue account for the sale of fixed assets.
2. In the ***[Invoices]*** form open a new invoice and add the *Fixed asset sale* service as a line. Enter the details of the asset sold (e.g. make, model and registration number of a vehicle) in the line ***{Description}*** and the selling price in ***{Unit Price}***.
3. Approve the invoice. The invoice posts the receivable from the customer, the VAT liability and the revenue to the account entered on the service; the postings are shown in the ***~ JOURNAL ENTRY ~*** tab.
4. Reconcile the postings with a journal entry in the ***[Journal Entries]*** form.



Open the *Fixed asset sale* service once and reuse it for every later sale of a fixed asset — the details of the asset sold go into the invoice line description, not into the service name.

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