Daily Sales

~ ITEMS ~

The tab shows the items sold in the daily sale, summed by item, with a **Total EUR** line at the bottom. The summary lines are updated with the **UPDATE** button on the ***~ BASIC ~*** tab.

Columns

- **#** — Line number.
- **Code** — Item code.
- **Name** — Item name.
- **RU** — Item type: **R** — Goods, **U** — Service, **G** — Own product, **A** — Packaging, **H** — Food and Drinks, **X** — Assembly/Menu, **Y** — Service package.
- **Qty** — Quantity sold.
- **UoM** — Unit of measure.
- **Retail Px.** — Retail price including VAT.
- **Discount** — Discount amount.
- **VAT%** — VAT rate.
- **VAT** — VAT amount.
- **Excise duty** — Consumption tax.
- **BCDep** — Beverage container deposit.
- **PPMV** — Special tax on motor vehicles.
- **Amount** — Line total.

Item swap

Before a daily sale is approved, an item is swapped as follows:

1. Select the daily sale in which the item has to be swapped.
2. Open the ***~ ITEMS ~*** tab.
3. Select the item to be swapped (usually items with insufficient stock, shown in purple).
4. In the ***{Quantity}*** field enter the quantity you are swapping.
5. In the ***{To Item}*** field enter the item that was actually sold.
6. Confirm with the **SAVE** button.
7. On the ***~ BASIC ~*** tab click the **UPDATE** button — Brix runs through the lines of all POS receipts of the daily sale again and updates the summary lines on this tab.

An overview of swapped items for a period is given by the report Swapped Items in the print menu of the form.



- Swaps are possible only in daily sales that are not yet approved.
- An item can be swapped only for an item with the same VAT rate and the same unit of measure.

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