| Daily |
Gymmetry

Calendar

In the calendar members see all future slots and only their own past slots.
Trainers see all past slots as well as the members who booked them.

Data tabs

Clicking a slot opens a dialog with two tabs:

- ***~ BASIC ~***
  Members in the slot — booked and cancelled, and entry of a new member.
- ***~ WORKOUT ~***
  The workout performed in that slot — general for all members or personalised for an individual member.

Preparatory steps for using the calendar

This step ensures that you receive all important notifications without interruption and that access to the system is quick and simple.

1. Adding the e-mail address to your contacts

- In your address book, add the e-mail address **sw@brix.onl** to the contact details of your fitness studio / gym.
  - **Alternative:** Create a new contact named **Brix Gymmetry** and enter the e-mail address **sw@brix.onl**.
- All notifications come from that address. Adding it to your address book prevents e-mail messages from ending up in spam.

2. Adding a web-app shortcut to the home screen

A shortcut lets you reach the system faster, as if it were a mobile application.

- **Instructions for Android**
- **Instructions for iPhone/iOS**

Booking rights control (quotas and deadlines)

Gymmetry bases booking rights on a mechanism of **digital quotas**. This ensures that members can use only the services they have actually paid for, and within the given time frame.

1. Assigning a quota from an invoice

The quota is generated from the items of an issued invoice. The procedure is as follows:

- **The ADD QUOTA button:** the invoice form has a dedicated button that activates the booking right.
- **Activation:** on clicking the button, the system analyses the invoice items (services) and automatically enters the corresponding quota into the member's profile.
- **Quota contents:** each generated quota defines the **total number of available slots** and the **validity deadline** (the date by which the slots must be used), taken from the service settings on the invoice.

2. Automated control in the calendar

On every attempt to book a slot through the calendar, the system performs a double check in real time:

1. **Balance check (number of slots):** the system checks whether the member has at least one free slot within their quota. Every new booking reduces the balance by one, while a cancellation (within the allowed deadline) returns the slot to the quota.
2. **Deadline check (validity):** the system checks whether the selected slot falls within the defined “period of use” of the paid package.

3. Booking disabled

If one of the above conditions is not met (e.g. the member has used up all slots or the validity deadline has passed), the system automatically takes the following actions:

- **Interface block:** the **BOOK SLOT** button cannot be clicked.
- **Information message:** the user is shown a clear reason why booking is not possible (e.g. *“Insufficient number of slots on the invoice”* or *“Package validity period has expired”*).



Quotas are directly linked to invoice items and the Charging Plan. If the **ADD QUOTA** button is not pressed, the system will not see the paid slots and will prevent the member from booking despite the paid invoice.

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