

|  Basic |

Blog

The form in which the Brix support team writes announcements about what is new in Brix — new features, changes and upgrades. Announcements are shown to all users in the [New in BRIX](#) widget on the Brix home page, right after logging in. A user sees only announcements written in their interface language, so a separate announcement is entered for each language.

Blog is part of the [Sales Management \(CRM\)](#) module. The form is visible to users who have the program assigned in the [Users](#) form; at present only MICRO PROCESS writes announcements.

Toolbar

- **Search box** — the field in the top left corner; narrows the loaded announcements to those containing the entered text.
- **Green question mark** — opens this help page in a new window.
- The  button in the bottom right corner opens the *Blog - Add* dialog.

List

[About filters and finding data in lists](#)

Blog has no filter — announcements are found with the search box. Clicking a row opens the *Blog - Edit* dialog. List columns:

-  — a check mark in the first column marks an announcement with **{Always on top}** switched on.
- **Date** — the date the announcement was created.
- **Publish** — the date from which the announcement is visible to users; an empty column means it has not been published yet.
- **Version** — the Brix version the announcement refers to.
- **Name** — the announcement title.
- **Author** — the user who entered the announcement.
- **URL WIKI, URL WEB** — links to the help page or to the article on the website, if entered.

Buttons

The *Blog - Add* dialog shows only the save button; the delete button appears only in the *Blog - Edit* dialog.

- **SAVE** — Saves the announcement and closes the dialog.
- **DELETE** — Deletes the announcement after confirmation. Deletion cannot be undone.

Fields

Fields are listed in the order they appear in the dialog.

- **{Language}** — The language the announcement is written in. The widget shows the announcement only to users with that interface language; for another language a separate announcement with the same content is entered.
- **{Version}** — Brix version in the form v#.##.## (e.g. v1.10.11). Not mandatory — left empty for notices not tied to a version.
- **{Name}** — The announcement title, up to 120 characters. Mandatory.
- **{Date}** — The creation date; defaults to today. Announcements in the widget are sorted by this date, newest first.
- **{Publish}** — The date from which the announcement is visible to users. While the field is empty the announcement is not shown to users; an announcement with a future date stays hidden until that day. This is the date shown in the widget.
- **{Always on top}** — The announcement stays at the top of the widget, ahead of all others, and is shown in red. Intended for permanent notices, e.g. about how the support system works.
- **{URL WIKI}** — Link to a help page. If entered, clicking the announcement in the widget opens that page instead of the text dialog, so **{Text}** need not be entered.
- **{URL WEB}** — Link to an article on the MICRO PROCESS website. Behaves the same as **{URL WIKI}**.
- **{Modules}**, **{Programs}** — The modules and programs the announcement refers to. Informational only; shown as columns in the widget.
- **{Text}** — The announcement body. Edited in an editor with a toolbar (headings, alignment, bold, italic, underline, quote, lists, indentation, links); the  button opens the HTML source of the announcement.
- **{Photograph}** — An image shown in the announcement dialog. Added with the  button in the header of the *Photograph* box, which is available only in the *Blog - Edit* dialog, i.e. after the announcement has been saved.

Limitations

- An announcement with no date in **{Publish}** is not shown to any user, regardless of its other data.
- An announcement is shown only to users whose interface language matches **{Language}**; a user with another language does not see the Croatian version either.
- A photograph cannot be added in the *Blog - Add* dialog — the announcement has to be saved first.
- The **DELETE** button is shown only in the *Blog - Edit* dialog.

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